FAUQUIER COUNTY ARCHITECTURAL REVIEW BOARD

Meeting Minutes

October 7, 2015 4:00 p.m.

2nd Floor Conference Room, Warren Green Building, 10 Hotel Street, Warrenton

Attendance:

Mary Root, Chair (Citizen-at-Large)
Virginia Gerrish (Center District Representative)
Jack LaMonica (Marshall District Representative)
Bob Lee (Planning Commission Representative)
Julie Broaddus (Scott District Representative)

Not in Attendance:

Hilary Gerhardt (Cedar Run District Representative) Lee District Representative (position open)

Staff:

Wendy Wheatcraft, Preservation Planner Maureen Williamson, Staff

Guests:

Vixen

1. Call to Order.

Ms. Root called the meeting to order at 4:12 p.m.

Review/Approval of Meeting Minutes – September 2, 2015
 The September 2, 2015 meeting minutes were reviewed. Mr. LaMonica made a motion to approve the minutes. Ms. Gerrish seconded the motion. The motion carried 4 – 0 (one member had not yet arrived at the time of the motion).

3. New Business

Due to the fact that the December meeting of the Architectural Review Board (ARB) and the Planning Commission fall on the same day and share the same meeting space, Ms. Wheatcraft proposed an alternative meeting date in December. The Board agreed to move the December meeting by one week to Wednesday, December 9, 2015. The Board will also meet in an alternate location – Old Bust Head Brewery – with the meeting starting at 4:00 p.m., as usual. Members are encouraged to bring a holiday treat to share.

4. Ongoing Business

Archaeology Workshops

Event #1 – Film Showing

Ms. Wheatcraft introduced the draft agenda for the Friday evening, October 9, 2015 film event and asked ARB members for input. Ms. Wheatcraft noted that Ms. White will speak first to welcome guests to the museum. Ms. Wheatcraft presented slides

that she intends to use to lead discussion after the film presentation. The slides illustrate what is happening today at the site of the African Burial Ground and plans for potential development in the near future. Her slides also included pictures of abandoned cemeteries in Fauquier County, as well as an invitation slide to the Cemetery Conservation Panel. Ms. Wheatcraft noted that the film was produced in segments and will require a person sitting at the computer to manually start each segment at the close of the previous segment. Ms. Wheatcraft said she will arrive at the museum at 5:45 p.m. to assist with the set-up of AV equipment and refreshments. She asked that volunteers come early to help set-up. All ARB members at the meeting stated that they would attend the event.

A general discussion was had concerning the Fauquier County Cemetery Field Documentation Form. Ms. Broaddus proposed adding informational pop-up boxes to the online version of the form, as a way to assist those completing the form.

Event #2 – Cemetery Conservation Panel and Discussion

Ms. Wheatcraft introduced the draft agenda for the Thursday, October 22, 2015 Cemetery Conservation Panel and Discussion and asked for input from the ARB. Ms. Wheatcraft noted that, to date, invitations to the panel event have been distributed to the Board of Supervisors and Planning Commission members, County staff, Citizens for Fauquier County, Piedmont Environment Council, The Plains ARB, BOS electoral candidates, and other citizens.

Ms. Wheatcraft reviewed the panel questions with the ARB. Mr. Lee suggested adding a question to ask the panelists what they would do differently if they were initiating the ordinance today.

Ms. Gerrish and Mr. LaMonica mentioned that they are unable to attend the panel due to scheduling conflicts; however, all other ARB members stated that they would attend the event.

5. Announcements

- Ms. Wheatcraft reminded the ARB of the Blackwelltown Cemetery clean-up day scheduled for Saturday, November 14, 2015. She noted there will be a Meet & Greet between 7:30 a.m.-7:55 a.m. at Ebenezer Baptist Church located at 4487 Ebenezer Church Road.
- 6. The next meeting is scheduled for Wednesday, November 4, 2015.
- 7. There being no further business, the meeting was adjourned at 5:24 p.m.